



# Castlemaine Art Museum

## Curator

### POSITION DESCRIPTION

Title:	Curator
Position Status:	Fixed term contract 2 years; 1 September 2021–31 August 2023. 0.6FTE, days to be negotiated. Some attendance outside of usual work hours for opening and public programs may be required.
Annual Salary:	\$52,800 (\$80,000 per annum pro rata + 10% superannuation)
Reports to:	Director
Direct Reports:	None
Key relationships:	Director, General Manager, Public Programs Coordinator, Front of House Staff, Volunteers.

### CASTLEMAINE ART MUSEUM

The Castlemaine Art Museum (CAM) connects people through art, history, place and ideas. CAM strives to be bold in its curation and interpretation of historical and contemporary art, creating exhibitions that bring art and objects from the present and past into conversation in order to spark new connections, reflections and ideas.

CAM is a company limited by guarantee and is administered in the public interest to collect, preserve and display works of art, to present their history and background and provide community enrichment. Founded in 1913, CAM is located in a building designed in the Art Deco, Neo-classical style and recognised by the National Trust as an exceptional building and one of the earliest examples of the 'modern movement' in regional Victoria.

CAM has one of the most important regional Victorian art collections including major and significant works from the 19<sup>th</sup> and 20<sup>th</sup> centuries, along with more recent modern and contemporary artists, with a constant theme of being contemporary for its time. The museum collection holds social history items including documents, photographs, costumes, decorative objects.

CAM has a particular focus on the artists and art of Central Victoria and the creation of opportunities for participation through innovative, intergenerational, inclusive programs. CAM is committed to First Nations and local involvement at all levels of the organisation.

## Values

- Open and responsive
- Lively and inclusive
- Bold and professional

## POSITION PURPOSE

Working alongside the Director, the Curator is responsible for the curatorial development and project management of CAM's exhibition program and associated activities. The Curator will lead the development and realization of a series of seven artist commissions to be projected onto CAM's art-deco façade over a period of two years.

The role of Curator has been created through project funding from the Commonwealth Government's Restart Investment to Sustain and Expand (RISE) Fund. The Curator will primarily work with CAM's Director to achieve the project aims and outcomes as set out in the funding agreement.

The appointment of a Curator is a significant step forward in building CAM's capacity as Australia's leading regional art museum in the sphere of bold curation that brings art and objects from the past and present into multi-layered conversations.

## KEY DUTIES AND RESPONSIBILITIES

### Artistic Program

- Working closely with the Director, research, develop, curate and present high-quality programs and exhibitions;
- Program and administer a series of artist commissions to be projected onto CAM's façade;
- Work with the Public Programs Officer to support the development and delivery of associated public programs, including artist and curator talks;
- Compile information for labels and text panels, and write content for the website and promotional material, where applicable;

### Administration

- Manage all logistical aspects of the exhibition program, including technical, freight, loans, condition reporting, etc.;
- Coordinate installation and deinstallation of exhibitions;
- Issue contracts for artists, lenders, institutions and other contractors as required;
- Work with the General Manager to manage program timelines and exhibition budgets;
- Arrange photographic documentation of all exhibitions;

### Collection

- Assist with research enquiries, image requests and copyright, acquisition proposals and documentation
- Manage outward loans from the collection; approvals, preparation, transportation and registration of loan agreements.
- Ensure all object handling, movement and use is in line with museum industry best practice.

## KEY SELECTION CRITERIA

- Integrity, optimism, and capacity to embrace the values of CAM;
- Interest in and appreciation of both art and social history collections;
- Tertiary qualifications in Fine Art, Curatorship, Art History, or Arts Management and/or relevant professional experience and expertise;
- Demonstrated ability to curate and develop bold and innovative exhibition programs and associated events;
- Demonstrated experience managing the technical delivery and installation of exhibitions, including object handling skills;
- Excellent planning, organisational and budget management skills;
- Clear and articulate written and oral communication skills;
- Experience in working collaboratively and positively with colleagues;
- Capacity for multi-tasking.

## ADDITIONAL INFORMATION

- An appreciation of regional contexts is welcomed
- Applications are encouraged from those based in Central Victoria.
- The successful applicant will be subject to a 4-month probationary period
- The successful applicant will be based at CAM.
- CAM is an equal employment opportunity (EEO) employer and committed to fair and equitable treatment for all employees and potential employees, on the basis of their skills and abilities, whatever their differences in other respects. We value and respect the diversity of our workforce and we are committed to providing a supportive and healthy working environment that is free of unlawful discrimination, harassment and bullying.

## APPLICATIONS

Applications due Sunday 25 July 2021.

Interviews will take place in the week of 2 August 2021.

The position commences on Wednesday 1 September 2021.

Applications should include a cover letter, curriculum vitae, a short statement addressing each of the key selection criteria and contact details of three referees.

Please forward all applications and address all enquiries to Naomi Cass, Director, at [naomi.cass@castlemainemuseum.org.au](mailto:naomi.cass@castlemainemuseum.org.au) or phone on 03 5472 2292.

Castlemaine Art Museum acknowledges the Dja Dja Wurrung as the Traditional Owners of the country on which CAM stands, recognising continuing connection to land, waters and culture. CAM pays respects to Dja Dja Wurrung Elders, past, present and emerging and to other Aboriginal and Torres Strait Islander people living within our region.